

MILWAUKEE TRANSPORT SERVICES, INC.

Thursday, March 10, 2016

ADDENDUM NO: 4

BID NO: 2016-08 PRINTING

OPENING DATE: APRIL 4, 2016 @ 2:00 PM, CST

PLEASE NOTE THE FOLLOWING UPDATE:

Updated DBE Information

DBE Goal: This project has a Disadvantaged Business Enterprise (DBE) goal of **_ 17_%**. To be considered for this project, the Prime must submit a Subcontractor/Supplier Information Sheet (DBE-02) with your Bid/Proposal. Additionally, the award of this Contract is conditioned upon your good faith efforts in achieving this project's DBE goal, and you must document those efforts by submitting with your Bid/Proposal one of the following:

- A signed and notarized *Commitment to Contract with DBE Firms* (DBE-14) form(s), one for each DBE documenting the participation achieved toward satisfying the goal *, evidencing your proposed participation plan to meet or exceed the DBE goal;
- OR
- A signed and notarized *Certificate of Good Faith Efforts* (DBE-01) form** and all relevant documentation, including a signed and notarized *Commitment to Contract with DBE Firms* (DBE-14) form for each DBE documenting the participation achieved toward satisfying the goal.

*DBE-14 form(s) must identify (1) the DBE firm(s) by name and address, (2) the scope(s) of work/service(s) to be provided, (3) the dollar amount(s) of such work, and (4) the percentage of the DBE goal to be met. The form must be signed by the Prime and notarized to be considered responsive. The signature of the DBE firm in the affirmation section is not required at time of bid, but will be required for the participation plan to be approved. Milwaukee County is entitled to reject your Bid/Proposal for failing to identify this information for each DBE.

DBE-01 form(s) must be complete to the fullest extent possible and outline communications with both solicited DBE firm(s) and Milwaukee County's Community Business Development Partners department (CBDP). Submission of form(s) with supporting documentation such as emails and similar correspondence is strongly recommended. **A necessary step in the good faith efforts process and for documentation in the *Certificate of Good Faith Efforts* (DBE-01) form, is contacting CBDP at [414-278-4747](tel:414-278-4747) or cbdp@milwaukeecountywi.gov for assistance in identifying DBE firms and understanding the County's DBE Program procedures.

During the Contract, the successful Bidder/Proposer and all subcontractors will use the County's online reporting system to document DBE participation. The *Disadvantaged Business Enterprise (DBE) Utilization Specifications* and forms to be used are included in the BID/RFP.

The official directory of eligible DBE firms can be accessed through the following link:
<http://wisconsindot.gov/Pages/doing-bus/civil-rights/dbe/certified-firms.aspx>

To access the North American Industry Classification System (NAICS), please go to Business Classifications by NAICS Code: <http://www.census.gov/eos/www/naics/>.

Please sign and return one copy with the bid documents.

We acknowledge receipt of Addendum #4.

_____	_____
Name	Company Name
_____	_____
Signature	Date